



## ACNEM Board of Management

The Australasian College of Nutritional and Environmental Medicine is a not-for-profit medical college who is a leader in nutritional and environmental medicine. The College provides educational resources and training to medical and allied health practitioners.

ACNEM is governed by a Board of six directors and is looking to expand the Board composition and appoint two independent Board directors with experience in business development, fundraising, and/or finance to complement the existing skillset on the Board.

It is envisaged that the Board members will have:

- an interest in supporting the valuable work of ACNEM;
- commitment to and understanding of the principles of good governance;
- professional experience in:
  - business development in a not-for profit setting; or
  - developing fundraising strategy and income generation initiatives across traditional and digital channels; or
  - financial management within a not-for-profit environment.
- ability and experience in developing productive and engaging strategic relationships;
- willingness to explore initiatives to build relationships with the community; and
- experience assessing and recommending strategic improvements to existing business development operations.

Your demonstrated creativity in generating new ideas and opportunities will be highly regarded.

### **Commitment Required**

The Board currently meets at least four times by video conferencing on four Saturday afternoons and face-to-face approximately twice per year (travel provided). Directors are required to read relevant papers in preparation for meetings and may be required to join a committee of the Board. There may be times between meetings that your involvement will also be required. It is envisaged that the Board appointments will formally take effect from 1 February 2018.

### **To Apply**

Applications are sought from experienced individuals who meet the above requirements. **Please refer to the [College's website](#) for a copy of the position description and instructions on how to apply.**

For further information, please contact: Ms Penelope Griffiths, CEO on 03 9597 0363 or email: [penelope@acnem.org](mailto:penelope@acnem.org)

Expressions of Interest will remain open until 12 noon (AEDT) Friday 5 January 2018.

This is a voluntary position.